

Ochoco West Water and Sanitary Authority
Board Meeting
December 12, 2023

Minutes

Mike Papin calls the meeting to order at 6:00 PM

Board Members Present

Mike Papin
James Dunkin
Rick Lopez
JoAnn Horton
Mary Scrocca

Guest Present

Jamie Helms
Kathy Friese
Ray Horton
Chris Bennett
Ruth Miller
Duane Miller
John Fisher
Renee Fisher

Absent:

Austin Thompson
Dan Parks

Public Comment/Open Forum/Speakers

Changes to Agenda

Rick makes a motion to accept the agenda as presented. Second by JoAnn. No further discussion, motion carries unanimously.

Approval of Minutes

JoAnn makes a motion to accept the November 14, 2023 minutes as presented. Second by Mary. No further discussion, motion carries unanimously.

Staff Reports

Sanitary Report

The sanitary report was presented by Ray. The level of cell 1 is 3'7". The level for cell 2 is 6'6". During the month of November we had an inflow of 452,620 gallons. Daily minimum was 12,309, daily maximum was 20,063. Average use per dwelling was 104 gallons per day and average gallons per day for the community was 14,601 gallons. Irrigation is currently at 3,089,820, which is a record.

Water Report

The water report was presented by Ray. 842,340 gallons was pumped in the month of November. The daily average was 28,078 gallons; the pump hours for the month were 114.40 which averages out to 3.81 hours per day. Currently spring flow was 66.82 GPM. We pumped 12,779,660 gallons in November 2023 vs 11,583,190 gallons in November 2022 giving a decrease by 1,196,470 gallons in 2022.

Financials

Payroll

Rick makes a motion to accept the December payroll as presented. Second by Mary. No further discussion, motion carries unanimously.

Bills

JoAnn makes a motion to accept the mothly bills as presented. Second by Rick. No further discussion, motion carries unanimously.

New Business

Chris Bennett / Correct Equipment

Chris Bennett was on site to pass along information to the board about a program that provides financing for new meters for the community. This program works with a couple of companies that will provide financing, installation and repair or replacement of meters during a predetermined lease time.

Old Business

Gate to Water Tanks

Ray informs the board that the gate to the water tanks has been installed and when we get a few more days of good weather we will install the automatic opener.

Email Automation

Ray has created a form and sent out to community members asking how they would like to be notified in case of community water or sewer issues or possible emergency notifications. We have begun to receive forms back and updating our contact information with cell phone carriers and contact preferences.

Community Information Update

Mary is still waiting on information on pricing and required hook up information for the larger size reader board. Hopefully will have more information for next moths meeting.

Russ Hisaw Direct Responsible Pay

Regular Session Closed @ 6:58

Executive Session IAW ORS 192.660(2)(a)

Opened @ 6:59

Executive Session Closed @ 7:13

Regular Session Opened @ 7:14

After discussion Mary makes a motion to pay Russ Hisaw \$1000.00 for the month of January as Direct responsible for the water and sewer district. Ray will continue to gather information for the board to make a final decision within the next couple of board meetings.
Second by James. Nofurther discussion, motion carries unanimously.

Tabled until further notice

Fuel Reimbursement For Ray Senior

Water and Tier Rates

Subdivision Project Priorities

Announcements

Ray Vacation March 13-27 2024

Member Terms

2026-Dan Parks / Rick Lopez / James Dunkin / Mike Papin / Austin Thompson

2025-/ Mary Scrocca / JoAnn Horton /

Meeting Adjourned @ 7:17 P.M.