

# Ochoco West Water and Sanitary Authority (OWWSA) Regular Board Meeting Minutes

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**Date:** Tuesday, April 14, 2026

**Time:** 6:00 PM

**Location:** Community Hall, 5488 NW Prine Rd., Prineville, OR 97754

**Phone:** (541) 447-1934

**Remote Access:** Microsoft Teams Meeting (link available upon request)

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## Board Members

### Terms Ending 2027

- Richard Lopez
- Bob Wolverton
- Tony Sneath
- Vacant Position

### Terms Ending 2029

- Dan Parks
  - Michael Papin
  - Mitch Logan
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## Call to Order

The meeting was called to order at 6:00 PM.

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## 2. Roll Call

### Present

- Richard Lopez
- Bob Wolverton
- Michael Papin
- Mitch Logan

### Remote

- Tony Sneath

### Absent

- Dan Parks
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## 3. Announcements

- Michael Papin reported receiving a resignation letter from Aiden Humphrey.
  - Under ORS 192.630(1), this meeting is a public attendance meeting. Public comment was limited to Agenda Item 1.
  - Disruptive individuals may be removed under OAR 137-004-0010.
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## 4. Guest Speaker

### Bruce Scanlon – Ochoco Irrigation District

- Presented Grimes Flat West Realignment Proposal
  - Estimated cost: \$14–15 million
  - Secured funding: \$10 million
  - Canal relocation alongside roadway
  - OWWSA cannot legally fund project
  - OWWSA may be responsible for damages
  - Pipe size: 18–24 inches, partially pressurized
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## 5. Changes to the Agenda

- Removed Old Business: Grimes Flat West Realignment Proposal
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## 6. Approval of Minutes

### March 24, 2026 Meeting Minutes

- Motion: Mitch Logan
- Second: Bob Wolverton
- Result: Approved

### **Vote:**

- Yes: Lopez, Wolverton, Papin, Logan
  - Abstained: Sneath
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## 7. Horse Co-Op Report

- No report
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## 8. Staff Reports

### Water Report (March 2026)

- Total: 1,006,230 gallons
- Daily Avg: 32,459 gallons
- Household Avg: 170.84 gallons/day
- Spring Output: 121 GPM (174,341 gallons/day)

### Sanitary Report (March 2026)

- Total: 429,456 gallons
- Daily Avg: 13,853 gallons
- Household Avg: 78 gallons/day

### Equipment Request

- Replace Aerator Pump #3
- Motion: Mitch Logan  
Second: Richard Lopez  
Result: Approved unanimously

### **Vote:**

- Yes: Lopez, Wolverton, Papin, Logan, Sneath
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## 9. Financial Reports

### Payroll (March 2026)

- Motion: Mitch Logan
- Second: Michael Papin
- Result: Approved
- Abstained: Tony Sneath

#### **Vote:**

- Yes: Lopez, Wolverton, Papin, Logan

### Bills (March 2026)

- Motion: Richard Lopez
- Second: Mitch Logan
- Result: Approved
- Abstained: Tony Sneath

#### **Vote:**

- Yes: Lopez, Wolverton, Papin, Logan
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## 10. Old Business

- Grimes Flat West Realignment Proposal discussion noted
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## 11. New Business

### OWPOA Coordination

- Bob Wolverton to attend May 13, 2026 meeting
- Motion: Michael Papin
- Second: Mitch Logan
- Result: Approved

#### **Vote:**

- Yes: Lopez, Wolverton, Papin, Logan, Sneath

### Fuel Storage

- Gas tank and usage log approved
- Motion: Mitch Logan
- Second: Bob Wolverton
- Result: Approved

#### **Vote:**

- Yes: Lopez, Wolverton, Papin, Logan, Sneath

### Water Tracking

- Tabled to next meeting

## Budget Meeting

- April 28, 2026 at 6:00 PM
- Motion: Michael Papin
- Second: Richard Lopez
- Result: Approved

### **Vote:**

- Yes: Lopez, Wolverton, Papin, Logan, Sneath
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## 12. Adjournment

- Adjourned: 7:00 PM
  - Reopened: 7:00 PM
  - Final Adjournment: 7:01 PM
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## Accessibility Notice

Individuals needing accommodations (such as sign language interpreters, language translation, or assistive listening devices) must request services at least 48 hours prior to the meeting.

### **Contact:**

OWWSA Office

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