

**Ochoco West Water and Sanitary Authority**  
**5488 NW Prine Rd.**  
**Prineville, OR. 97754**  
**(541) 447-1934**  
**February 11,2025**  
**Regular Board Meeting, Community Hall, 6:00 PM**  
**Agenda**

**Member Terms**

**2026** (1) Richard Lopez /(2)Bob Wolverton /(3) Tony Sneath /(4) Vacant  
(6) Michael Papin

**2025-**(5) Mary Scrocca /(7) Tim Smith

**Meeting Called to Order by Mary @**

**Roll Call**

**Changes to the Agenda**

**Approval of Minutes**

January 14<sup>th</sup>, 2025

**Staff Reports**

- Sanitary Report
- Water Report
- Utility Update: Eric Klann
- Elections
- Credit Card Payments
- Posting of Vacant Office Position

**Financials**

- Payroll
- Bills

**Maintenance Report**

- Meter tubes for meter reading
- Budget prep.
- Water tracking spreadsheets
- General clean-up - continuous

### **Old Business**

- Grasshopper system
- Horse Barn
- Vacant Board Position
- Equipment shed estimates
- Roof estimates
- Water Policy revision
- Employee Policy Handbook
- Backflow device - Community Hall
- Restoration Project: Ross Scrocca

### **New Business**

- Community Hall roof leak.
- 3-to-5-year plan - Project List (to be printed for the board to take home)
- Welcome Packet approval for website
- OSHA Consultation
- Building Application/Permit
- OWWSA/POA

### **Roundtable Discussion**

### **Meeting Adjourn @**