

Ochoco West Water and Sanitary Authority
Tuesday, October 13, 2026 @ 6:00 pm
Community Hall 5488 NW Prine Rd. Prineville, OR. 97754
(541) 447-1934

Teams Meeting Link: [OWWSA Regular Board Meeting with Executive Session | Meeting-Join | Microsoft Teams](#)

Board Members: Terms: 2027 (1) Richard Lopez (2) Bob Wolverton (3) Tony Sneath
(4) Vacant **Terms: 2029** (5) Dan Parks (6) Michael Papin (7) Mitch Logan

10-13-2026 Regular Board Meeting Agenda with Executive Session

Meeting Called to Order @

Roll Call

Public Comments

Changes to the Agenda

Approval of Minutes

- 8-25-2026 Special Meeting Minutes-Draft
- 9-08-2026 Regular Meeting Minutes-Draft

Horse Barn

- Monthly Report

Staff Reports

- Water-Jamie Helms
- Sanitary-Jamie Helms
 - New sewer connection.

Financials

- Payroll- Kathy Frieze
- Bills- Kathy Frieze
- Receivables- Leslie Jacob
 - Bond Lien property foreclosures.

Old Business

- Water and Sewer Rate Increase.
- Spring box repair bids.- Jamie Helms
- Condition of damn overgrowth.- Jamie Helms
- Updated Backflow devices.- Jamie Helms
- Review Financial Controls Policies and Procedures for Ochoco West Water and Sanitary Authority with housekeeping updates.-Kathy Frieze and Leslie Jacob

New Business

- Swear in new board member.- Michael Papin
- Pole placement by PrineTime/CoreFiber.- Jamie Helms
- Emergency Alert Notification system. – Leslie Jacob
- Accrued vacation hour carry-over in employee handbook.-Kathy Frieese
- Brother Printer.- Kathy Frieese

SDAO Conference sharing information learned-Leslie Jacob

Executive Session Announcement - ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection

Regular Board Meeting Adjourn @

Executive Session called to order@

- ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection.

Executive Session Adjourn @

Regular Board Meeting reconvened @

- Crook County Planning Department response to use of rental home for office.
- Questions on rental house to office conversion.
- Board to respond to request from community member to build a fence on back side of his property.

Regular Board Meeting Adjourn @

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the OWWSA meeting. To make your request, please contact Kathy, Leslie or Jamie at the OWWSA Office at 541-447-1934 (voice), or by e-mail to office@owwsa.net