

Ochoco West Water and Sanitary Authority
June 24, 2024
Board Meeting
Minutes

Mike Papin calls meeting to order at 6:01 PM

Board Members Present:

Mike Papin
Mary Scrocca
Rick Lopez
James Dunkin
James Friese

Guest Present

Jamie Helms
Kathy Friese
Tony Sneath
John & Renee Fisher
Eric Klann

Roll Call all present

Final Budget and adoption

New changes added to budget

\$30,000 to Sewer for Bulldog septic

\$30,000 to water for repairs

Motion by Ross, second by Jim to add changes and final budget will be \$1,120,929

Resolution NO. 202040624. No further discussion, motion carries unanimously.

Mary to check with SDAO cost for building a website and details.

SDAO also has a way for property owners to pay online with debit/credit cards. There responds time for email 's is 22 minutes. Customer retention is 99%. They follow all new regulations.

New reader board is going to be 24 x 30.

Ross stated he has tried to get in touch with 8 contractors to build new mailbox structure. One might give a bid, but every busy and can't start until next year. Mike Hedrick might find time to do the pad this year.

Eric Klann from Divergent Engineering Services

If we hire Eric's company, he would help with the sam.gov problem. He stated we would have to start over and get a new POA person. He has people that can help with that.

We need to put Consor working with the spring project on hold and have him investigate what needs to be done for the state to approval. Eric has worked with Kimberly with UDA and she stated we could get more funds if needed.

OHA will help with billing and the rules change all the time, which they stay on top of.

Eric stated we need the following:

Waste Facility Plan..20 year plan

Water Master Plan..for improvements which there are grants out there to help, like with the automation for the new filter system. Some contracts are 9 months to help with a rate study. Rick did some research, and we bring in .008 cents for water and we operated at almost \$2.00 per gal.

He can help with Jamie's training and there are grants that come up here to help also.

You have to know what the system is doing and what does out system need. Are we charging enough now because rates have not increased in 14 years.

Mary stated she is going to contact SDAO and HR for staffing. We are going to have a executive meeting in July to evaluate our needs for staffing

Mary and board would like a current job description on Jame's and Kathy's job duties for the next meeting.

A motion by Mary to hold a retainer with Divergent Engineering in 6 weeks to help staffing and take of overseeing DER. Second by Ross with no further discussion, motion carries unanimously.

Regular Meeting

Adjourn at 7:30 pm

Member Terms

2026-(1) Richard Lopez /(2) James Dunkin /(3) /(4) Vacant /

(6) Michael Papin (3) Ross Scrocca

2025-(5) Mary Scrocca /(7) Jim Friese