Ochoco West Water and Sanitary Authority
Tuesday, November 10, 2026 @ 6:00 pm
Community Hall 5488 NW Prine Rd. Prineville, OR. 97754
(541) 447-1934

Teams Meeting Link: Regular Board Meeting with Executive Session | Meeting-Join | Microsoft Teams

Board Members: Terms: 2027 (1) Richard Lopez (2) Bob Wolverton (3) Tony Sneath (4) Vacant **Terms: 2029** (5) Dan Parks (6) Michael Papin (7) Mitch Logan

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11-10-2026 Regular Board Meeting Agenda with Executive Session

Meeting Called to Order @

Roll Call

Swear in new Board Member

Public Comments

Changes to the Agenda

Approval of Minutes

- 8-25-2026 Special Meeting Minutes-Draft
- 9-08-2026 Regular Meeting Minutes-Draft

Horse Barn

- Monthly Report

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Staff Reports

- Water-Jamie Helms
- Sanitary-Jamie Helms
  - New Sewer Hook Up-Jamie Helms

Financials

- Payroll- Kathy Friese
- Bills- Kathy Friese
- Final Audit-Kathy Friese

Receivables

- Receivables report
- Bond Property Lien foreclosures-Leslie Jacob

Old Business

- Spring Box Repair Project: Consider the engineer's recommendation, waiver of minor bid informalities, Notice of Intent to Award to Common Ground Excavation, LLC for $126,668.33, and authority to negotiate and sign the contract.-Jamie Helms/Eric Klann

- Water and Sewer Rate Increase.-Michael Papin/Dan Parks

- Review Financial Controls Policies and Procedures for Ochoco West Water and Sanitary Authority with housekeeping updates.-Kathy Friese and Leslie Jacob

- Condition of damn overgrowth.- Jamie Helms

- Updated Backflow devices.- Jamie Helms

New Business

- Consent Calendar- Dan Parks

- Emergency Alert Notification system. – Leslie Jacob

- Accrued vacation hour carry-over in employee handbook.-Kathy Friese

- Brother Printer.- Kathy Friese

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SDAO Conference sharing information learned-Leslie Jacob

Executive Session Announcement -

The Board will now recess the open public meeting and enter into executive session pursuant to ORS 192.660.(2)(f) which allows the Board to consider records and information exempt by law from public inspection.

Regular Board Meeting Recessed @

Executive Session called to order@

- ORS 192.660 (2)(f) To consider information or records that are exempt by law from public inspection.

Executive Session Adjourn @

Regular Board Meeting reconvened @

- Crook County Planning Department response to use of rental home for office.
- Questions on rental house to office conversion.
- Board to respond to request from community member to build a fence on back side of his property.

Regular Board Meeting Adjourn @

Individuals needing special accommodations such as sign language, foreign language interpreters or equipment for the hearing impaired must request such services at least 48 hours prior to the OWWSA meeting. To make your request, please contact Kathy, Leslie

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or Jamie at the OWWSA Office at 541-447-1934 (voice), or by e-mail to office@owwsa.net

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